



Presentation Family Centre Hire Terms and Conditions

Tariffs price from 1st May 2019

HOUSES

Concession Rate	Per House	\$110 p/n (minimum 2 nights)
Full fee Rate	Per House	\$150 p/n (minimum 2 nights)

ACTIVITY CENTRE

Including Kitchen

Half day	\$50	(max 4 hours)
Full day	\$100	(max 8 Hours)

All bookings must be finalised and paid for in full 7 days prior to the arrival

- School Camps, Retreats & Conference Packages Available upon request
- Check In at 2pm & Check Out by 10am Sharp or by agreement
- Security Bond maybe payable for exclusive use of the facility or large group bookings
- Must be the holder of a Current Health Care Card to obtain concession rate
- Maximum numbers apply to each home – no additional guests
- No pets allowed on the premise * See T&C's



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These T&C's are to ensure the safety of our guests and the preservation of our facilities. If you have any concerns, please contact administration on presfamilyholidays@bigpond.com

1. All bookings must be paid for in full 7 days prior to the arrival. PFC has the right to rebook the house if confirmation and payment is not received in full. Every effort will be made to contact guests and agency to confirm the bookings, however it is the full responsibility of the hirer to ensure all funds are paid by the required date.
2. All cancellations received with 7 days' notice of arrival date, will be entitled to an alternative booking date or receive a full refund less \$25.00 administration fee.
3. Any intentional damage to the facility must be paid for by the hirer or referring agency. An administration fee may be charged.
4. If the property is left in an unkept manner, a cleaning fee will be charged to the hirer. The cleaning fee may vary. The funding agency will be responsible for the fee in the first instance.
5. All guests with unpaid accounts, will not be entitled to stay at the facility until the account is settled in full.
6. In the event of an emergency, if the hirer is not able to fulfil their planned booking, PFC should be immediately contacted to discuss the situation. Discretion will be used to support the guests depending on their situation.
7. Any damage to any property of Presentation Family Centre, including all houses, outbuilding and structures must be reported to the office in person or by phone or email immediately.
8. No Pets allowed; exceptions made for Therapy Pets.
9. Funded Agency stays must be paid within 7 days of the planned booking.
10. Funded Agency stays will not be refunded if the guest does not arrive.
11. Presentation Family Centre will not be responsible for transportation.
12. Referrals will not be accepted from Agencies with outstanding debts.
13. Each house has a maximum occupancy. This number shall not be exceeded due to Occupational Health and Safety Risks.
14. Additional unnotified guests who stay at PFC will be charged at the \$110 per person per night. Funding agencies will be responsible for this account.
15. A supervising adult will be required to stay overnight in each of the houses in the event of school camps or youth retreats. No property shall have children under the age of 18 years staying overnight and be left unattended by a legal guardian.
16. Failure to comply with these T&C's will result in the guests being asked to vacate the facility immediately.
17. In the event of PFC receiving an account from emergency services for attending our facility due to intentional misuse of the property, the hirer will be liable to pay the account.
18. Maximum stay at PFC is 7 nights or by agreement by PFC.